LIFELINE ADMINISTRATION SERVICE PROCESSES APPLICATIONS FOR THE FOLLOWING COMPANIES			
Ace Communications	Chippewa County Telephone Company	Sand Creek Telephone Company	
Allendale Telephone Company	Climax Telephone Company	Southwest Michigan Communications	
Baraga Telephone Company	Deerfield Farmers' Telephone Co.	Springport Telephone Company	
Barry County Telephone Company	Hiawatha Telephone Company	TDS Telecom	
Blanchard Telephone Company	Kaleva Telephone Company	Thumb Cellular	
Bloomingdale Communications	Lennon Telephone Company	Upper Peninsula Telephone Company	
Carr Telephone Company	Michigan Central Broadband Co.	Waldron Telephone Company	
CenturyLink of Michigan	Midway Telephone Company	Westphalia Broadband, Inc.	
CenturyLink of Midwest Michigan	Ogden Communications	Westphalia Telephone Company	
CenturyLink of Northern Michigan	Ontonagon County Telephone Co.	Winn Telecom	
CenturyLink of Upper Michigan	Pigeon Telephone Company	Winn Telephone Company	
Chapin Telephone Company			

For more information, please call 1-866-321-2323.

If your phone company is not on the list above, please contact them directly to apply for Lifeline discounts.

#### APPLICANT ACKNOWLEDGEMENTS

PLEASE READ AND INITIAL EACH OF THE FOLLOWING STATEMENTS TO INDICATE THAT YOU UNDERSTAND $\mu$	AND AGREE:
--	------------

- -I understand and consent to Lifeline Administration Service providing my Lifeline service account information, including but not limited to, my name, residential address, phone number, date of birth, the last 4 digits of my social security number, the date on which my Lifeline service was initiated/terminated, the amount of Lifeline support provided, and the means through which I qualified for Lifeline, to the Universal Service Administrative Company (USAC), USAC's agents and/or the National Lifeline Accountability Database to ensure the proper administration of the Lifeline program. I understand that if I fail to provide this consent, Lifeline Administration Service will deny me Lifeline service. Lifeline is a non-transferable benefit and the subscriber may not transfer his or her benefit to any other person. -Lifeline is a federal benefit and willfully making false statements to obtain the benefit can result in fines, imprisonment, de-enrollment or being barred from the program. Lifeline support is only available for a single phone line at my principal residence and no one else in my household is receiving Lifeline discounts. (A "household" is defined as any individual or group of individuals who live together at the same address and share income and expenses.) -Violation of the one-per-household limitation constitutes a violation of the Federal Communication Commission's rules and will result in the subscriber's de-enrollment from the program and potentially prosecution by the US government. —I understand that if I am identified as receiving more than one Lifeline benefit, all telephone service providers involved may be notified so that I may select one service and be de-enrolled from the other(s).
- —I will notify my telephone company within 30 days if I no longer qualify for Lifeline and I may be subject to penalties if I fail to do so.
- I will notify my telephone company within 30 days of any changes to my residential address.
- \_I will be required to certify my continued eligibility for Lifeline at least once a year and know failure to do so will result in termination of my participation in the program.

#### APPLICANT SIGNATURE

certify, under penalty of perjury, that the information provided in this application and supporting documentation is
rue and complete.

Signature: Date:

*REVISED 2/2013* 

#### Michigan Lifeline Administration Service

## LIFELINE APPLICATION FOR TRIBAL AREAS

Eligible customers will receive up to \$35.00 off their monthly phone bill and seniors aged 65 and older can receive additional discounts. Tribal customers can also receive discounts of up to \$100 for commencing service at the subscriber's principal place of residence.

### **TOLL FREE 1-866-321-2323**

To apply for Lifeline Service, complete the application below and send it to:

Lifeline Administration Service

PO Box 11037, Lansing, Michigan 48901 OR fax to 517-482-3548

IDENTIFICATION INFORMATION (PLEASE PRINT)						
Applicant's phone number: Name of phone company:						
Date of	Birth:	Last 4-digits of Social Security Number:				
Last Na	me:	Fir	F N			M.I.:
Street:		COLOR DE SERVICE DE LA COLOR DE SERVICE DE S				
Resider	ntial street address only; FCC re	gulations pro	hibit the use of	P.O. Boxes for the	Lifeline p	rogram
	City: State: ZIP Code:					e:
	my permanent address: Yes 🔲			CONTRACTOR OF THE CONTRACTOR O		
Billing A	Address, City, State and Zip Code	e (if different	from Service Ad	dress)		
There are multiple unique households (e.g. nursing home, assisted living facility) at my address, as defined in this program.  YES NO Date Service Started:  NO NO						
		PROGRAM Q	UALIFICATION	NFORMATION		
To be el	igible for Lifeline discounts, regition only.				methods	below. Please fill out
Method	<ol> <li>My income is within the gu household income, which</li> </ol>	idelines and is stated belo	I am providing	the following photo call that apply.	ocopies th	at document my total
TOTAL N	AONTHLY INCOME: \$			HOLD MEMBERS:		
	# of Household Members	Gross Mo	nthly Income	Gross Annual i	ncome <sup>*</sup>	
	1		nthly Income 1,436	Gross Annual I \$17,235		
	1 2	\$: \$:	1,436 1,939	\$17,235 \$23,265		
	1	\$: \$: \$:	1,436 1,939 2,441	\$17,235 \$23,265 \$29,295		
	1 2 3 4	\$: \$: \$:	1,436 1,939 2,441 2,944	\$17,235 \$23,265		
☐ Prio	1 2 3	\$ \$ \$; additional house	1,436 1,939 2,441 2,944 ehold member.	\$17,235 \$23,265 \$29,295 \$35,325		Employer
	1 2 3 4 *Add \$6,030 (\$503 monthly) for each	\$: \$: \$: additional house rn.	1,436 1,939 2,441 2,944 ehold member.  Current Ai	\$17,235 \$23,265 \$29,295 \$35,325 Innual Income Stater	ment from	ent containing income
☐ Soci	1 2 3 4 Add \$6,030 (\$503 monthly) for each	\$: \$: \$: additional house rn.	1,436 1,939 2,441 2,944 ehold member.  Current Ai Paycheck s informatic	\$17,235 \$23,265 \$29,295 \$35,325 nnual Income States stubs or other offici on for any 3 consecu	ment from al docume ative mont	ent containing income ths within last 12 months
Soci	1 2 3 4 Add \$6,030 (\$503 monthly) for each r year's state or federal tax retural Security statement of benefits	\$: \$: \$: additional house rn. s	1,436 1,939 2,441 2,944 ehold member.  Current Ai Paycheck sinformatio	\$17,235 \$23,265 \$29,295 \$35,325 nnual Income Stater stubs or other offici on for any 3 consecu- administration state	ment from al docume ative mont ement of b	ent containing income ths within last 12 months
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Soci Retii Une Stat	1 2 3 4 Add \$6,030 (\$503 monthly) for each ryear's state or federal tax retural Security statement of benefits rement/pension statement rement/pension statement/pension statemen	\$: \$: additional house rn. s enefits ation	1,436 1,939 2,441 2,944 ehold member.  Paycheck sinformation  Veterans A  Divorce de information	\$17,235 \$23,265 \$29,295 \$35,325 nnual Income States stubs or other offici on for any 3 consecu- administration states coree or child suppo	ment from al docume ative mont ement of b rt docume	ent containing income this within last 12 months penefits
Soci Retii Une Stat	2 3 4 Add \$6,030 (\$503 monthly) for each ryear's state or federal tax retural Security statement of benefits rement/pension statement of beamployment/Worker's Compensatement of Benefits  2. I, or the member of my hou	\$: \$: additional house rn. s enefits ation	1,436 1,939 2,441 2,944 ehold member.  Paycheck sinformation  Veterans A  Divorce de information	\$17,235 \$23,265 \$29,295 \$35,325 nnual Income States stubs or other offici on for any 3 consecu- administration states coree or child suppo	ment from al docume ative mont ement of b rt docume	ent containing income this within last 12 months penefits
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Ace Communications	Chippewa County Telephone Company	Sand Creek Telephone Company
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true and complete.

Signature:

Date:

REVISED 2/2013



108 West Superior Street • Munising, MI 49862-1192 (906) 387-9911 • FAX (906) 387-9920

# WC Docket Nos. 10-90 and 11-42 FCC FORM 481

## STATEMENT REGARDING FUNCTIONALITY IN EMERGENCY SITUATIONS (600/610)

Hiawatha Telephone Company ("Carrier") is able to remain functional in an emergency situation through the use of back-up power to ensure functionality without an external power source. Carrier has backup battery reserve in its central office and remote cabinets, which enables it to provide service for a minimum of 8 hours. Carrier's service is consistent with the prior obligations to provide service in emergency situations as set forth in § 54.202(a)(2) and Rule 46 of the MPSC's Service Quality Rules (2000 AC, R 484.546), and its network is engineered to provide maximum capacity in order to handle excess traffic in the event of traffic spikes resulting from emergency situations. Carrier has redundancy in its network for use in re-rerouting traffic when facilities are damaged.

FCC Mail Room

108 West Superior Street ● Munising, MI 49862-1192 (906) 387-9911 ● FAX (906) 387-9920

# WC Docket Nos. 10-90 and 11-42 FCC FORM 481 Rate of Return Documentation (3005/3026)

REDACTED VERSION

Received & Inspected

OCT 23 2013

FCC Mail Room

#### HIAWATHA TELEPHONE COMPANY

**Financial Statements** With Independent Accountant's Review Report



McCartney & Company, P.C.

Certified Public Accountants

Okemos, Michigan

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Financial Statements:	
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Statements of Income and Changes in Retained Earnings	4
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Notes to Financial Statements	6 - 10



McCartney & Company, P.C. Certified Public Accountants

2121 University Park Drive, Suite 150 · Okemos, Michigan 48864 Telephone (517) 347-5000 Fax (517) 347-5007

Jeffery A. Irwin, CPA Edward B. Rebman, CPA Susan J. Schanski, CPA

#### INDEPENDENT ACCOUNTANT'S REVIEW REPORT

To the Board of Directors Hiawatha Telephone Company Munising, Michigan

We have reviewed the accompanying balance sheets of Hiawatha Telephone Con pa y (a corporation and a wholly owned subsidiary of Hiawatha Communications, Inc.), as of Decei 2012 and 2011, and the related statements of income and changes in retained earnings, and cash fi ws for the years then ended. A review includes primarily applying analytical procedures to management's inancial data and making inquiries of Company management. A review is substantially less in score than an audit, the objective of which is the expression of an opinion regarding the financial statements as a whole. Accordingly, we do not express such an opinion.

Management is responsible for the preparation and fat presentation of the financial statements in accordance with accounting principles generally accepted in the Unit States of America and for designing, implementing, and maintaining internal control relevant to the repair and fair presentation of the financial statements.

Our responsibility is to conduct the reviewen a ice with Statements on Standards for Accounting and Review Services issued by the American Institute of Certified Public Accountants. Those standards require us to perform procedures to obtain limited as a rance that there are no material modifications that should be made to perform procedures to obtain limited as a rance that there are no material modifications that should be made to the financial statements. We believe that be results of our procedures provide a reasonable basis for our report.

Based on our review, we are n t aware of any material modifications that should be made to the accompanying financial ment in order for them to be in conformity with accounting principles generally accepted in the Unite. States of America.

October 1, 2013

McCartney + Company, P.C.

#### Hiawatha Telephone Company Balance Sheets As of December 31, 2012 and 2011

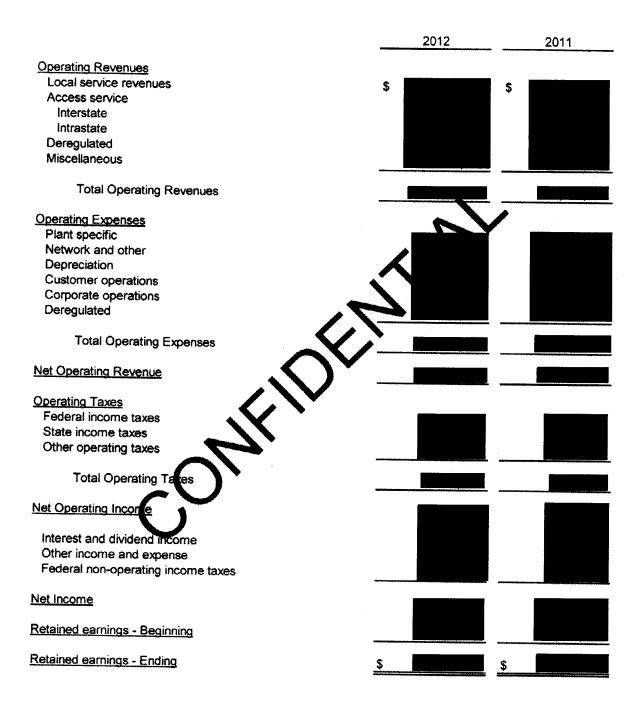
#### ASSETS

	20	12	2011
Current Assets			
Cash and cash equivalents	s		\$
Temporary cash investments			
Due from subscribers			
Accounts receivable - Connecting Companies			
Accounts receivable - Other			
Accounts receivable - Affiliates			
Inventory			
Current deferred taxes			
Other current assets			
Total Current Assets	·D		
Investments			
Other investments			
Total Investments			
Plant, Property and Equipment			
Plant in service			
Plant under construction			
Total Plant Preparty and Equipment			
Total Plant, Property and Equipment  Less accumulated depreciation			
Total Plant, Property and Equipment			
_( )			
Total Assets	\$		\$

#### LIABILITIES AND STOCKHOLDERS' EQUITY

	2012	2011
Current Liabilities  Accounts payable Accounts payable - affiliates Advance billings and payments Accrued compensated absences Other current liabilities	\$	\$
Total Current Liabilities		
Deferred Liabilities Deferred federal income taxes Deferred state income taxes  Total Deferred Liabilities  Stockholders' Equity Common Stock		
Retained earnings  Total Stockholders' Equity		
ONE!		
Total Liabilities and Stockh Iders' I quity	\$	\$

# Hiawatha Telephone Company Statements of Income and Changes in Retained Earnings As of December 31, 2012 and 2011



#### Hiawatha Telephone Company Munising , Michigan

## Statements of Cash Flows For the Years Ended December 31, 2012 and 2011

	2012	2011
Operating Activities		
Net Income	\$	\$
Adjustments to reconcile net income to net		
cash provided by operating activities:		
Depreciation		
Provisions for deferred taxes		
Accrued compensated absences		
Change in operating assets and liabilities:		
Due from subscribers		
Accounts receivable		
Inventory		
Other assets		
Accounts payable		
Advance billings and payments		
Other liabilities		
Net Cash Flows Provided by (Used in) Greating Activities		
Investing Activities		
Purchases of plant, property and equipment		
Salvage net of cost of removal		
Proceeds from investments		
Net Cash Used in Investign Activities		
Increase in Cash and Cash Sidivalents		
Cash and Cash Equivalents - Beginning		
Cash and Cash Equivalents - Ending	\$	\$

#### Notes to Financial Statements

#### 1. Summary of Significant Accounting Policies

These financial statements contain the accounts of Hiawatha Telephone Company (the Company). The Company is a wholly owned subsidiary of Hiawatha Communications, Inc. and is located in the Upper Peninsula of the state of Michigan. The Company's major business activity is providing local telephone exchange service and access to the public switched telephone network.

The Company grants credit to customers, substantially all of whom are local residents. Additionally, the Company grants credit to interexchange carriers for access to the public switched telephone network. Approximately of the Company's operating revenue is received from access revenue from interexchange carriers.

The Company rarely requires collateral from either its customers nunications providers. Accordingly, failure to collect on these accounts would result in a directlo ★the amounts uncollected. However, a portion of these losses would be recoverable through settlement process described th below. Due from subscribers is shown net of the allowance accounts of doubl at December 31, 2012 and 2011, respectively. Accounts ceivable - Connecting companies is shown net of the allowance for doubtful accounts of and lat December 31, 2012 and 2011, respectively. For Accounts receivable - Other, no allow doubtful accounts was determined to be necessary. The Company's estimate is based on nisto cal collection experience and a review of the current status of accounts receivable. Trade vables are carried at their estimated collectible amounts. Trade credit is generally extended hor term basis; thus trade receivables do not bear interest, and the Company does not apply a final charge to past due receivables. Additionally, the Company generally does not hold financial estru hents with off-balance-sheet credit risk.

The accounting records of the Company are maintained in accordance with the Uniform System of Accounts for Class A and Boole, ione companies prescribed by the Michigan Public Service Commission, which conform to accounting principles generally accepted in the United States of America. Preparation of the Company Timanual statements in conformity with accounting principles generally accepted in the United Trate of America requires the use of management's estimates, primarily related to collectibility of receivables, access revenue settlement amounts, depreciable lives of property, plant and equipment, and delivered tax assets and liabilities. Actual results may vary from these estimates.

Compensation for interstate access services was received through tariffed access charges filed by the National Exchange Carrier Association (NECA) with the Federal Communications Commission (FCC) on behalf of the member companies. These access charges are billed by the Company to the interstate interexchange carriers, and pooled with like revenues from all NECA member companies. The portion of the pooled access charge revenue received by the Company is based upon its actual cost of providing interstate access service, plus a return on the investment dedicated to providing that service. The Company recorded true-ups of prior years' estimated interstate access settlements that had the net effect of increasing 2012 and 2011 net income before federal and state income taxes in the amount of and the service.

Intrastate and local access revenue is based on charges billed under the Company's intrastate access revenue tariff or interconnection agreements. These revenues are dependent upon actions of interexchange carriers over which the Company has no control. It is possible that changes could occur that would cause a significant impact on the Company's future revenues.

#### Notes to Financial Statements

#### 1. Summary of Significant Accounting Policies (continued)

In November 2011, the FCC issued an order reforming the Universal Service Fund reporting and distributions, as well as, carrier compensation billing and settlement process. It is unknown at this time what financial impact the order will have on the Company.

Cash and cash equivalents include cash and short-term, highly liquid investments with original maturities of three months or less. Those investments with original maturities of over three months to twelve months are classified as temporary cash investments. The Company's cash and temporary cash investment accounts are subject to the Federal Deposit Insurance Corporation (FDIC) insurance limit of \$250,000 per financial institution. At various times during the year the Company's cash account balances exceeded this amount in the normal course of business. At December 31, 2012, cash and temporary investments account balances exceeded this limit by approximately \$ Other exestments are not covered by FDIC insurance.

Non-cash investing and financing activities consisted of plant increases included as accounts payable of and lateral at December 31, 2012 and 2011, respectively.

All federal and state income taxes are paid by the Company's parent corporation.

It is the policy of the Company to expense advertising casts as incurred.

Sales, use and excise taxes collected from subschaers are presented on a net basis.

Inventory consists of materials and supplies for additions and maintenance of the telephone plant and telephone equipment for resale. Inventor, is piced at the lower of cost or market on an average cost basis.

#### 2. Temporary Cash Investments

Temporary cash investments of particles at both December 31, 2012 and 2011, consist of Certificates of Deposit with original maturities between 4 to 12 months from the date of issue and bear interest at the prevailing market case at the time of issue.

#### 3. Plant, Property and Equipment

Additions to telephone plant and replacements of significant units of property are capitalized at original cost. When telephone plant is retired, its cost is removed from the asset account and charged against the depreciation reserve together with any related salvage and removal costs. No gains or losses are recognized in connection with routine retirements of depreciable property.

Plant in service is summarized as follows at December 31, 2012 and 2011:

Land and buildings
General support
Central office equipment
Information origination/termination
Cable and wire facilities

2012	2011
\$	\$
\$	\$

#### Notes to Financial Statements

#### 3. Plant, Property and Equipment (continued)

Depreciation expense for plant is calculated using a rate that distributes the gross cost of a class of assets, and its estimated net salvage, on a straight-line basis over the estimated service life of that class of assets. The composite depreciation rate was 200% and 2011, respectively.

During 2012 the Company conducted a study of the plant depreciation rates. As a result of this study, new depreciation rates were implemented effective January 1, 2012. The impact of this change in 2012 was a reduction in depreciation expense recorded in the amount of approximately

#### 4. Construction Expenditures

Construction and other plant expenditures totaled \$ and \$ and \$ and \$ an accrual basis in 2012 and 2011, respectively. Management has proposed expenditures for the expension of plant totaling approximately \$ and \$ an

In addition, the Company entered into a construction contractor appropriately \$ during 2013.

#### Taxes

For income tax purposes, the Company is include in the federal consolidated and state combined tax returns with its parent Hiawatha Communications, Ips. For financial reporting purposes, income taxes are computed and recorded as if the Company in a separate income tax returns, except the Company generates a net tax as which sutilized in Hiawatha Communications, Inc's loss (ii) federal income taxes are calculated returns, the Company will be given the tenefit watha Communications, Inc. and its subsidiary on a based upon the statutory tax rate in effe consolidated basis, and (iii) state es are calculated based upon the taxes in effect for con Hiawatha Communications, Inc. and its subsidiary on a combined basis. Deferred income taxes are accounted for using an asset and liabilities and assets for the expected future tax consequences of temporary differences between the financial statement and tax basis of the analysis and liabilities at the applicable enacted tax rates. Temporary statement and tax basis and liabilities at the applicable enacted tax rates. Temporary deferred tax liabilities and assets consist primarily of the excess of differences giving rise depreciation for tax pu the amount for financial reporting purposes, and investments reported for differently for finan ial rep rting and tax purposes.

Tax provisions marged to expense for the years ended December 31, 2012 and 2011 are summarized below.

	2012	2011
Federal income taxes (benefit): Current Deferred	\$	\$
Subtotal State (neems tayes (henefit)	\$	\$
State income taxes (benefit): Current Deferred	\$	\$
Subtotal Other taxes: Property Miscellaneous	\$	\$
Total income and other taxes	\$	

#### Notes to Financial Statements

#### 5. Taxes (continued)

Total federal income tax expense, divided by the sum of such tax expense and net income, results in an effective tax rate of approximately was and was for 2012 and 2011, respectively. The difference between the Company's federal effective income tax rate and the federal statutory rate is primarily a result of expenses deductible for financial reporting purposes that are not deductible for tax purposes, and adjustments to prior year tax accruals.

The Company periodically settles amounts owed to Hiawatha Communications, Inc. for income taxes. For the years ended December 31, 2012 and 2011, a federal income tax liability was recorded as a payable to Hiawatha Communications, Inc. in the amount of \$\frac{1}{2}\text{Liability} was recorded as a payable to Hiawatha Communications, Inc. in the amount of \$\frac{1}{2}\text{Liability} was recorded as a payable to Hiawatha Communications, Inc. in the amount of \$\frac{1}{2}\text{Liability} was recorded as a payable to Hiawatha Communications, Inc. in the amount of \$\frac{1}{2}\text{Liability} was recorded as a payable to Hiawatha Communications, Inc. in the amount of \$\frac{1}{2}\text{Liability} was recorded as a payable to Hiawatha Communications, Inc. in the amount of \$\frac{1}{2}\text{Liability} was recorded as a payable to Hiawatha Communications, Inc. in the amount of \$\frac{1}{2}\text{Liability} was recorded as a payable to Hiawatha Communications, Inc. in the amount of \$\frac{1}{2}\text{Liability} was recorded as a payable to Hiawatha Communications, Inc. in the amount of \$\frac{1}{2}\text{Liability} was recorded as a payable to Hiawatha Communications, Inc. in the amount of \$\frac{1}{2}\text{Liability} was recorded as a payable to Hiawatha Communications, Inc. in the amount of \$\frac{1}{2}\text{Liability} was recorded as a payable to Hiawatha Communications, Inc. in the amount of \$\frac{1}{2}\text{Liability} was recorded as a payable to Hiawatha Communications, Inc. in the amount of \$\frac{1}{2}\text{Liability} was recorded as a payable to Hiawatha Communications, Inc. in the amount of \$\frac{1}{2}\text{Liability} was recorded as a payable to Hiawatha Communications, Inc. in the amount of \$\frac{1}{2}\text{Liability} was recorded as a payable to Hiawatha Communications and the liability was recorded as a payable to Hiawatha Communication was recorded as

Effective January 1, 2012, the State of Michigan eliminated the Michigan Susings Tax and implemented the Corporate Income Tax. This change necessitated the adjustment of enain deferred tax assets and liabilities to implement the new income tax.

Management believes that there is a greater than 50% chance more likely than not) that the Company is entitled to the economic benefit resulting from tax positions taken in income tax returns. No interest or penalties related to uncertain tax positions has been recognized in the income statements or balance sheets for the years ended December 31, 2012 and 2011. The wever, federal and state tax returns for years 2009 through 2012 remain subject to possible aut.

#### 6. Pension Plan

The Company has a defined benefit persion plan in effect for all of its employees who meet certain age and length of service requirements. The plan is administered by the National Telephone Cooperative Association (NTCA) retirement plan, a defined benefit pension plan qualified by the Internal Revenue Code. In this multiple-employer plan, which is available to members of NTCA, the accumulated benefits and plan assets are not determined of allocated separately by individual employers. The plan requires annual contributions, equal to the amount accrued for pension expense. Contributions for 2012 and 2011 were \$ and \$ a

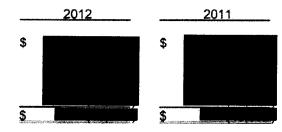
Additionally, Company employees participate in a cash or deferred arrangement 401(K) plan administered by Julia Hanco k. Employer contributions were made to this plan in the amount of \$ and \$ for 2012 and 2011, respectively.

#### 7. Related Parties Transactions

The Company had a bank balance of \$ and \$ and \$ at December 31, 2012 and 2011, respectively, with a financial institution considered a related party. Additionally, a significant portion of the Company's general banking activity is done through this financial institution.

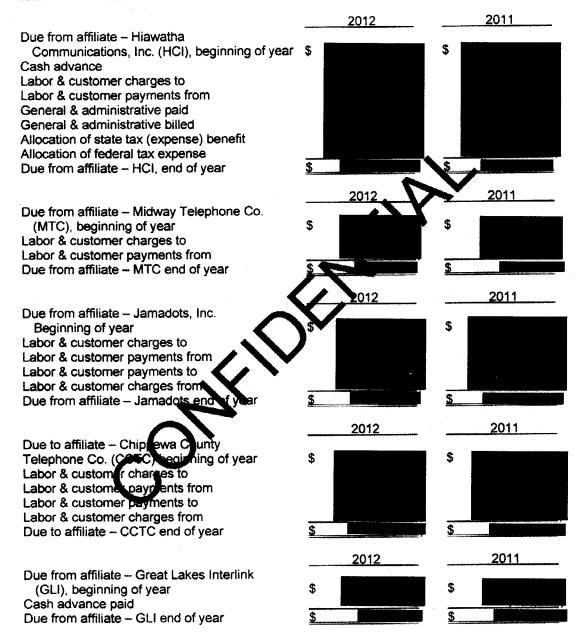
The company also had the following related party transactions during 2012 and 2011, with its parent and affiliated subsidiaries:

Due to affiliate – Ontonagon County
Telephone Co. (OCTC), beginning of year
Labor & customer charges to
Labor & customer payments from
Labor & customer payments to
Labor & customer charges from
Due to affiliate – OCTC, end of year



#### Notes to Financial Statements

#### 7. Related Parties Transactions (continued)



#### 8. Subsequent Events

The date to which events occurring after December 31, 2012 have been evaluated for possible adjustment to the financial statements or disclosure is October 1, 2013, which is the date on which the financial statements were available to be issued.